

Missouri Certified Sites Program Resource Guide

This guide is designed to assist applicants in applying as a Missouri Certified Site. For each of the corresponding application items, you will find details as to how and where to obtain such materials. Items included in the Missouri Certified Sites application outline that are not listed in the Resource Guide, are self explanatory.

1. Ownership Information

1.6. Provide a Voluntary Real Property Disclosure Form

You will find attached.

2. Property Information

2.1. Provide the following about the parcel to be listed:

- 2.1.1. Official Plat Maps are held by the county recorder. The website to search contact information for each county can be found at:
<http://www.morecorders.com/CountiesMap.htm>
- 2.1.2. Parcel size can be obtained at the County Assessors Office. Contact information for assessors in each of Missouri's counties is attached.
- 2.1.3. A site specific aerial photo can be obtained through the link below:
<http://www.msdis.missouri.edu/data/2foot/index.htm>
- 2.1.4. Applicant may use topographical map available on Missouri Location One
- 2.1.5. Current property tax rate information can be obtained from the County Assessors Office. Contact information for assessors in each of Missouri's counties is attached.

2.2. Provide the following about the sale or lease of the property:

- 2.2.6. Easements or covenants can be found on the deed. Deeds may be accessed at the County Recorders office. The website to search contact information for each county can be found at:
<http://www.morecorders.com/CountiesMap.htm>

3. Environmental and Cultural Information

3.1. Phase 1 Environmental Assessment (ASTM)

Information from the Missouri Department of Natural Resources is attached and linked below:

<http://www.dnr.mo.gov/pubs/pub2132.pdf>

Phase 1 Environmental Assessments generally cost approximately \$3,000.

3.2. Phase II Environmental Assessment (ASTM) (Phase II only applicable if DNR does not offer a "Letter of No Further Action" for the property.)

Information about the Missouri Department of Natural Resources Voluntary Cleanup Program is attached and linked below:

<http://www.dnr.mo.gov/pubs/pub2035.pdf>

Phase II Environmental Assessments generally cost approximately \$15,000.

3.3. Regional Air Quality

3.3.2. Prevailing wind direction can be obtained from the local airport manager.

3.4. Wetland or Waters of the U.S. Boundaries (if applicable)

3.4.1. Wetlands data can be obtained through the link below (select NHD80.zip):
<http://www.msdis.missouri.edu/msdisdata/pub/state/nhd/>

3.5. Flood Plain Boundaries (if applicable)

3.5.2 Flood Insurance Rate Maps can be obtained through the link below by selecting the appropriate county:

http://www.msdis.missouri.edu/msdisdata/pub/partial/flood_insurance_maps/

3.6. Threatened or Endangered Species Review

3.6.1. The Missouri Department of Conservation conducts Heritage Reviews that investigate potential impacts to rare or endangered species. To apply for a Heritage Review, send a project description, map and Township/ Range/ Section description to:

*Missouri Department of Conservation
Attention Policy Coordination
P.O. Box 180
Jefferson City, MO 65102-0180*

This website can provide a preliminary review on line:

http://mdcgis.mdc.mo.gov/heritage/newheritage/establish_user.asp

A Heritage Review provides some projects a letter saying the project is not near to any sites of concern. For others, it will send information entered to MDC and/ or the U.S. Fish and Wildlife Service so staff can review possible conflicts.

3.7 Archeological and Cultural Resources

3.7.1 A Section 106 Project Information Form is attached or can be obtained through the link below (if using link, be sure to enter "DED Certified Sites Program" as the Federal Agency Providing Funds, License or Permit). The form must be submitted to the Missouri Department of Natural Resources.

<http://www.dnr.mo.gov/forms/780-1027.pdf>

Page 2 of this form states specific photo requirements. Additional support information regarding these requirements is attached.

3.8 Soil Conditions

3.9 Seismic Activity

3.9.1 Seismic Activity information can be found at the link below:

<http://sema.dps.mo.gov/EQ%20Map.pdf>

4. Access Information

4.1. Site Access

4.1.1. Traffic impact studies are conducted by the Missouri Department of Transportation. Contact your local district office using the link below:

<http://www.modot.mo.gov/general/modotchooser.htm>

4.1.2. City, county, special road district or state depending on road type.

4.2. Rail Access

4.2.1. Railroad service information statewide can be found on website below:

http://www.modot.org/othertransportation/rail/documents/rail_freight_101807.pdf

4.3. Airport Access

4.3.1. The Missouri Department of Transportation provides an airport directory at the link below:

<http://www.modot.mo.gov/othertransportation/aviation/airportdirectorylist.htm>

4.4. Parcel Boundary Survey

4.5. Fire Insurance Rating

4.5.2. Fire Insurance (ISO) Ratings can be obtained through the local fire department.

4.6. Utilities

4.6.1. For the following items, use the website below and click the "All Utilities" link:

<http://www.psc.mo.gov/consumer-information/find-a-utility>

4.6.2. Electric Service

4.6.3. Natural Gas

4.6.4. Water

4.6.5. Phone/Fiber

4.6.6. Solid Waste can be found on the link below:

<http://www.dnr.mo.gov/env/swmp/swmd/swmdinfo.htm>